



January 9, 2018

As we begin the second semester it's also time to start thinking about the upcoming 2018/19 school year, and there are many items to update you on. This letter is packed with information, so you may want to print it out and keep it as a reference. ONE BIG PLUS is that we have made most of our processes automatic so that, unless you want to make a change, you won't need to do anything.

CONTINUOUS ENROLLMENT:

- **What Is Continuous Enrollment (CE)?** Under the CE model, you do not need to re-enroll your children each year. Unless you tell us otherwise, we assume that your children will remain at WCS until graduation. This eliminates for you the annual re-enrollment process.
- **If You Are Returning for 2018/19:** YOU DO NOT NEED TO DO ANYTHING NOW! On February 1 we will place a \$250 CE charge on your FACTS account for each returning student (max of \$750 per family). You will see this charge under Incidental Expenses. This fee is non-refundable, and secures your child's spot for the upcoming school year. You will have until the end of February to pay this fee by logging into [ParentsWeb-FACTS-Balances-Make a Payment](#). If it is not paid by March 1 there is a risk that your spot will be given to an incoming family.
- **If You Are NOT Returning for 2018/19:** YOU WILL NEED TO TAKE ACTION. In order to avoid a CE charge to your FACTS account on February 1, you will need to complete our Student Withdrawal Form NO LATER THAN January 31. Here is the link: [Student Withdrawal Form](#). If there are multiple students not returning, you may include them all on one form.
- **EdChoice Scholarship Recipients:** Please note that our Continuous Enrollment process does not replace your EdChoice scholarship renewal. You will still need to complete the requirements for renewing your EdChoice scholarship for the upcoming year. You should receive a renewal letter in February from the Ohio Department of Education.

RETURNING FAMILY WITH NEW STUDENT:

In some cases, a returning family will have a new student for the upcoming year such as a child just entering kindergarten. Although the returning students in the family will be automatically enrolled via the CE process described above, the incoming student will need to follow the new student process. Please complete an online application by going to the WCS website and selecting [Admissions-Get Started-Create an Account](#). There will be a \$50 fee that must be paid by debit/credit card in order to complete the application.

FINANCIAL AID:

If you would like to request financial aid for the 2018/19 school year, the application process is now open. To apply, go to [ParentsWeb-FACTS-FACTS Links-Apply for Grant & Aid](#). Here are a few items to note:

- a. You will need to apply for 2018/19 even if you are currently receiving financial aid. Financial aid does not renew automatically.
- b. There is a \$30 application fee (payable to FACTS, not WCS).
- c. Certain tax information will be required. NEW THIS YEAR: In most cases you will provide your 2016 tax return and your 2017 W-2s. By not having to wait for your 2017 return to be prepared, you can complete the financial aid application much earlier than before.
- d. To be placed in the priority pool for financial aid, please apply before March 1.

OTHER MATTERS:

- **Tuition Rates:** The rates for 2018/19 have been approved by the school board and have now been posted. You will find them on the WCS website under [Parents & Students/Money Matters](#).
- **Tuition Payment Plan:** Unless you tell us otherwise (email Tammy Kelley at tammy.kelley@worthingtonchristian.com), we will set you up for 2018/19 with the same plan you have now (Annual or Monthly).
- **MSA Discount:** If you are currently receiving the MSA discount, we will automatically check your eligibility for 2018/19 with Grace Polaris Church. If you are NOT currently receiving the MSA Discount, but believe you may be eligible for 2018/19, please email Tammy Kelley and request to have your eligibility verified.
- **FACTS Tuition Charges:** Sometime in May or June you will receive a verification letter from FACTS that outlines your tuition charges for the upcoming year. The annual Facility Fee will be included as well. Once again, if everything looks good, you will not need to take any action.

That does it for now. We love having your kids at WCS, and look forward to seeing their smiling faces again next year!

Randy Steckel, CPA
WCS Finance Director