

## Job Description – Teacher

Hired by: Principal in consultation with Head of School  
Evaluated: Annually  
Schedule: 10 month

Reports to: Principal  
FLSA: Exempt  
Supervises: None

The kindergarten through high school teacher at Worthington Christian Schools is to live and teach in such a way so that students are led to righteousness in every area of life, and in particular their academic and intellectual development. It is the teacher's responsibility to develop the mind of Christ in students through rigorous intellectual, creative and physical pursuits by discharging the following duties:

### Spiritual Maturity

1. Publicly profess a faith in Jesus Christ as Lord and Savior
2. Actively engage in the life and ministry of an evangelical church
3. Pursue a life of spiritual development through regular study of scripture and prayer
4. Demonstrate the fruit of the Spirit as a byproduct of a growing faith
5. Believe and support the school's statement of faith
6. Agree to abide by the school's Lifestyle statement

### Professional Responsibilities (essential)

#### **Planning and Preparation**

1. Demonstrate a biblical understanding of the subject content and the art of teaching
2. Demonstrate knowledge of students learning styles, personalities and educational needs
3. Execute instructional goals outlined in the school course of study
4. Use a variety of educational resources while planning and implementing lessons
5. Collaborate with other teachers
6. Design coherent instruction
7. Assess and communicate student learning
8. Appropriately use and allow student use of technology as a means of teaching and learning
9. Integrate biblical truth and worldview into lesson objectives and plans

#### **Classroom Environment**

1. Create a Christ-centered environment characterized by love, respect, and rightful authority
2. Establish a culture of academic pursuit and love of learning as a means of spiritual growth
3. Effectively manage a classroom by establishing appropriate procedures
4. Exercise appropriate discipline with a redemptive goal
5. Organize the physical space of the classroom to maximize instructional effectiveness
6. Maintain appropriate confidentiality when handling student and school family information

#### **Instruction**

1. Communicate clearly and accurately using proper conventions of the English language
2. Engage students in learning, including recognition of various learning styles
3. Use questioning, discussion techniques, and other methods that allow for student investigation and creativity
4. Provide formative feedback to students
5. Demonstrate the ability to adapt and respond to the flow of a lesson
6. Reflect on previous lessons in a way that promotes instructional improvement
7. Maintain accurate and timely student records, including those required on RenWeb
8. Communicate student progress and other appropriate items with families

### Other Responsibilities

1. Professionally contribute to the school community through curriculum development
2. Other duties as assigned by principal

### Professional Requirements

1. Undergraduate degree required, graduate level preferred
2. 3-5 years of successful classroom experience preferred
3. Maintain a valid Ohio Department of Education teaching certificate or license in assigned field
4. Maintain a valid ACSI teacher certificate in assigned field and achieve a standard level certificate or higher within three years of hire
5. Self-Starter: Ability to take initiative, work independently, and hold oneself accountable
6. Organized and Deadline-Oriented: Ability to manage multiple responsibilities with converging deadlines while maintaining a positive, can-do attitude
7. Creative: Ability to develop original ideas
8. Problem-Solver: Capable of finding solutions to challenges and obstacles
9. Flexible: Willingness to adjust priorities as needed
10. Team Player: Ability to work effectively with others
11. Lifelong Learner: Initiative to learn new skills, techniques, and ways to accomplish projects and goals
12. Coachable: Willingness to take direction, receive suggestions, and to be challenged
13. Trustworthy: Commitment to abide by a strict code of confidentiality
14. Professionalism: Look and act the part

### Physical Requirements

WORKING ENVIRONMENT	RARELY	OCCASIONAL	FREQUENT	DAILY
Outdoor Duty				
Cold (50 deg. F or lower)	X			
Heat (90 deg. F or higher)	X			
Gases/Fumes/Dust	X			
Chemicals/Solvents		X		
Noise		X		
High stress			X	
Interruptions		X		
Overtime necessary			X	
Climbing stairs		X		
Crawling	X			
Standing				X
Sitting				X
Walking				X
Running	X			
Kneeling		X		
Bending				X
Reaching over shoulder			X	
Reach chalkboard height				X
Pushing	X			
Pulling	X			

<b>MOVING HEAVY ITEMS</b>	<b>RARELY</b>	<b>OCCASIONALLY</b>	<b>FREQUENTLY</b>	<b>DAILY</b>
Lifting/Lowering				
Up to 20 lbs.			X	
Up to 50 lbs.	X			
More than 50 lbs.	X			
Lifting over shoulder				
Up to 20 lbs.		X		
Up to 50 lbs.	X			
More than 50 lbs.	X			
Carrying				
Up to 20 lbs.				X
Up to 50 lbs.	X			
More than 50 lbs.	X			
<b>OPERATE MACHINERY</b>	<b>RARELY</b>	<b>OCCASIONALLY</b>	<b>FREQUENTLY</b>	<b>DAILY</b>
Telephone				X
Fax		X		
Copier			X	
Computer				X
Printer				X
Calculator		X		
AV Equipment		X		
Other (please list)				
<b>OTHER REQUIREMENTS</b>	<b>RARELY</b>	<b>OCCASIONAL</b>	<b>FREQUENT</b>	<b>DAILY</b>
On-time arrival				X
Regular attendance				X
Summon emergency help	X			
Apply CPR/First aid	X			
Lead field trips		X		
Communicate data				X
Prepare reports			X	
Visual acuity: Near				X
Visual acuity: Far				X
Color discrimination			X	
Speak clearly				X
Hear clearly				X
Manual dexterity				X
Eye/hand coordination				X
Driving	X			

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Print Name

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Date

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Signature