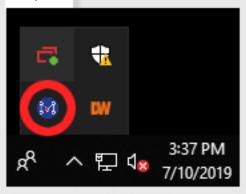


Need help? How to submit a support request

- 1. Submit a ticket via the MobileTek Tray Icon
- 2. E-mail us at support@mobiletekservice.com
- 3. Call us at 877-533-9989

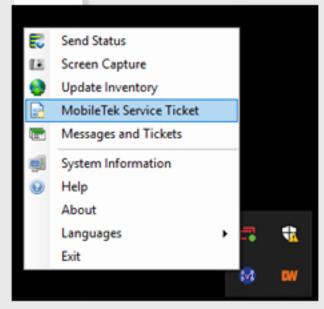
How to submit a ticket via the MobileTek Tray Icon

Step 1:

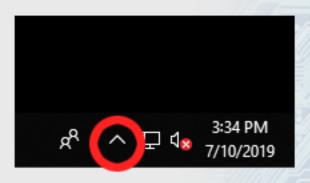


Search for the blue MobileTek Icon in the bottom right hand corner of your task bar. (Top right on Macs)

Step 2:



Right click the MobileTek icon and select "MobileTek Service Ticket"



If you don't see it you may have to click on the "Show Hidden Icons" button.

Step 3:

		_
MobileTek	Service Ticket	<
🦈 Send 💋 Ca	ncel 📥 Importance 🕶 💷 Attach Screenshot	
Mobile Tek	your.email.here@domain.com	
To:	Help Desk	
CC:		
Subject:	Ticket Subject	
Please describe the location.	ne problem that you are having here! try to include room number and	
	7/10/2019 3.53.16 PM	.::

Fill out your ticket with your e-mail, subject, and description and hit "Send" Our remote service desk team and the on-site engineer will be notified that your ticket has been submitted.