

**WORTHINGTON CHRISTIAN UPPER SCHOOL**  
*Cafeteria procedures and guidelines*  
*2024/2025 School Year*

The cafeteria at each Worthington Christian building is **cash-free**. Below is more detail regarding the use of the lunch service.

**FACTS FAMILY ONLINE AND YOUR FAMILY PRE-PAY LUNCH ACCOUNT –**

**From your computer:**

- Once you are enrolled, you will be able to add funds to your prepay family account.
- Log into FACTS, click on FINANCIAL on left side of the screen. Lunch funds are made by clicking on the “Add Funds” button in the Prepay Accounts box.
- Use this Add Funds option to keep the account current. There is no fee for the e-check option and your account will be credited immediately.
- To monitor your child’s lunch activity/purchases throughout the year, simply click on the dollar amount indicated in blue in the Prepay Accounts box.

**LUNCH MENU AND ORDERING–**

- Menus and ala carte pricing is posted on the cafeteria bulletin board, our WC website under the parent and student tab, and on FACTS.
- All items are sold ala carte (Student’s do not preorder lunch items).

**BIOMETRICS –**

- Students use their fingerprint via a biometric system to purchase items in the cafeteria. (New students will review the system and have their biometrics taken at open house). The purchase will be deducted from your family prepaid food service account balance.

**BALANCE DUE –**

- The program is a **prepay** system. Payment for lunch items is expected in advance.
- It is your responsibility to monitor funds of your family prepay account as needed to maintain a positive balance.
- Student purchases cannot be monitored by food service staff. Parents should review lunch purchases and balances on a regular basis.
- If your family account does drop to a negative balance, you will receive an e-mail from FACTS notifying you to add funds.
- Should your family account become negative, we reserve the right to block your family lunch account until it is brought to a positive balance.

**LUNCH SCHEDULE:**

M, T+F A: 10:50-11:20  
B: 11:38-12:08  
C: 12:26-12:56

W, Th  
A: 11:11-11:49  
B: 11:54-12:32

**DELAYED START GUIDELINES-**

US Lunch service WILL OPERATE on a delayed schedule with a possible modified menu.

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