

**WORTHINGTON CHRISTIAN LOWER SCHOOL**  
**Cafeteria procedures and guidelines**  
**2026-2027 School Year**

### **LUNCH MENU and PRICING**

Lunch menus and pricing are available on each campus cafeteria bulletin board, our WC website under the Parents and Students tab, and on FACTS. You can open and print a copy if needed.

### **LUNCH PROCESS**

Lower School Students (K-6<sup>th</sup> grade), order their lunch or milk every morning in their classroom through their teacher. Students are only permitted to purchase products for themselves on their account. They may NOT come through and purchase items for another student or use another student's account.

### **ALA CARTE PURCHASES (3<sup>rd</sup>-6<sup>th</sup> grade only)!**

In addition to purchasing lunch and milk, we also permit with parental permission **3<sup>rd</sup> through 6<sup>th</sup>** grade students to order additional ala carte items from the daily menu. Students must purchase a full lunch to purchase a la carte items. (Extra cookies and dessert items cannot be purchased). Ala carte items must be ordered in the morning through their teacher on FACTS. If you do not want your student making extra item purchases, please communicate with your student about your expectations!

### **LUNCH PACKERS:**

Students that pack their lunch should bring everything they need for their lunch, condiments, plasticware, etc. Condiments and paper products are available for lunch buyers. We limit this primarily to maintain a healthy budget and keep costs as affordable to our families who purchase.

### **Biometric scanning:**

K-2 grades will use a ticket system to receive their lunch.

3-6<sup>th</sup> grade students use the M2SYS biometric system. We will take a scan of each new student's index finger, and that file will be connected to his/her student record on FACTS. Students who have previously been scanned will not need to have it done again.

When he/she purchases items in the cafeteria, the student will simply scan their index finger into the reader at the check-out station. Their purchase will immediately be posted to your family FACTS account and deduct the cost.

WCS has used the biometric system for lunch since 2015 with zero security issues.

You do have an option to opt-out of the system by sending me an e-mail:

[kathy.kramer@worthingtonchristian.com](mailto:kathy.kramer@worthingtonchristian.com)

### **LUNCH ACCOUNTS-PREPAID SYSTEM**

**1. FROM YOUR COMPUTER:** To see lunch activity and balance, Login into your ParentsWeb account and click on FACTS Financial. You will see the following:

PREPAY ACCOUNTS - Here you can see your Food Service balance, review your purchases, and add funds as needed. Please remember that Food Service operates as a prepay system; you must maintain a positive balance for your child to purchase lunch. We recommend that you add money prior to starting the school year and monitor it on a regular basis!

### **BALANCE DUE-NO purchases**

When your FACTS lunch account goes negative, you will receive an e-mail from FACTS. PLEASE **do not ignore this message**. Add funds immediately to avoid having the account unavailable for food service purchases.

Please understand it is **your priority** to monitor your family account to avoid this "undesired" option.

In addition to blocking the lunch account, grades could be blocked on your FACTS account until the account is paid in full.

### **DELAYED START GUIDELINES-**

**LS-K-6 Lunch service will NOT be provided on a delayed schedule. Students are required to pack a full lunch with drink.**

### **LUNCH SCHEDULE**

Kindergarten 11:50-12:35  
1<sup>st</sup> & 2<sup>nd</sup> grade 11:30-12:15

3<sup>rd</sup> & 4<sup>th</sup> grade 11:15-12:00  
5<sup>th</sup> & 6<sup>th</sup> grade 11:45-12:30

## LUNCH & MILK PRICES

Full lunch (includes milk) \$4.00

Milk (white or chocolate) - \$.65

## LUNCH PROCEDURES

1. Students will order their milk or lunch through their teacher in the classroom each morning.
2. Teachers will line students up for lunch in numerical order and walk them to the cafeteria. They can be separated by packers, milk buyers and lunch buyers. Teachers are asked to stay with their class while in line for control. Packers can immediately be seated; milk buyers can get their milk and be seated while buyers wait in line to be served.
3. Students are to hang their coats on the racks outside the lunchroom BEFORE getting into line.
4. **3/6:** Buyers will scan their index finger at the register, get milk choice, utensils, necessary condiments, and lunch tray. Walk to sitting area.  
**K2:** will receive a lunch or milk ticket from their teacher, walk to lunch line, get milk choice, utensils, and condiments. Walk to sitting area.
5. Students are NOT permitted to trade or ask for other student's food.
6. All food must be eaten in the cafeteria. (Not taken out to the playground).
7. Talking is to be kept in a low, inside voice. Students remain in their seats. Need help, raise hand for a volunteer to see you.
8. Students are dismissed by raising their hand and excused by an adult leader. Students are to throw away all their trash and clean up their immediate eating area.
9. Once dismissed, students are to **exit**, get their coats, put their lunch box in their class bin and go directly to the playground.
10. Microwaves are available during lunch (**3rd-6th ONLY**) A 2-minute maximum use per student is required to ensure all students have time to use them.  
K-2 students do NOT have access to microwaves.

**Condiment guidelines:** Condiments are available for lunch buyers only. We will only have available what is deemed needed for the day's menu.  
Lunch packers should bring everything they need: plasticware, condiments, napkins, etc.

## MILK, JUICE, or WATER

As a part of a regulated, balanced lunch milk is a requirement. IF your student has allergies or you give them permission to exchange for a juice box or water, please send a written note or an email to [kathy.kramer@worthingtonchristian.com](mailto:kathy.kramer@worthingtonchristian.com).

## ALLERGY DETAILS

*We put together allergy information for our daily menu for you to review. (On WCS website). While we offer this information, WCS cannot be responsible for or guarantee the absence of trace amounts of potential allergens not listed on food labels. We highly recommend students with serious allergies or medical condition pack their lunch daily. It is not feasible for the food service staff to evaluate the ingredients on a regular/daily basis.*

## PEANUT FREE/ALLERGY TABLE

We have set aside a specific table that is marked for students with peanut allergies. A student with a peanut allergy is allowed to sit at this table – and can have a friend, so long as they are a LUNCH buyer for the day (to ensure there are no peanut products in their lunch). Please make sure we are aware of your student's allergies.

Any questions feel free to contact your school manager or the food service director.

### Kathy Kramer, Food Service Director

[kathy.kramer@worthingtonchristian.com](mailto:kathy.kramer@worthingtonchristian.com)

614-410-4243

### Julie Hudak, LS Food Service Supervisor

[Julie.hudak@worthingtonchristian.com](mailto:Julie.hudak@worthingtonchristian.com)